



### Participant Application Form

I am applying to be a participant in the Leadership Wood Buffalo 2021-2022 program:

#### A. Applicant Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: YYYY / MM / DD

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_

Preferred e-mail: \_\_\_\_\_

Employer: \_\_\_\_\_ Your Position Title: \_\_\_\_\_

#### B. Personal Commitment:

If selected, I will devote the time and resources necessary to complete the Leadership Wood Buffalo program. I understand that this will require approximately 8 days away from work and 30 hours of personal time for group activities outside of class. I understand that should I be absent without notice from any part of the opening retreat, or from more than one "Community Learning Day", I will be required to withdraw from the program, and my program fee will not be refunded or transferred.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### C. Employer/Sponsor Approval for Time Commitment (if applicable):

The applicant has the approval of this organization and the applicant has our full support, if accepted, to devote the time required to participate in the program.

Employer/Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### D. Tuition Payment Agreement:

Option 1: My employer agrees to pay the full tuition cost of the program, which is \$2700

Employer Name (please print): \_\_\_\_\_ Employer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Option 2: I agree to pay a portion (please specify) of the tuition cost, the balance will be paid by my employer

Amount by Applicant: \$ \_\_\_\_\_ Amount by Employer: \$ \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Employer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

All tuition fees, \$2700, must be paid in full prior to the program start date: September 10, 2021

780.791.9333

1 C.A. Knight Way, Fort McMurray, AB T9H 5C5

### E. Who Should Apply:

- People interested in community leadership with a desire to make a difference in Wood Buffalo.
- People looking to increase their understanding of the community, its opportunities, and challenges.
- Leaders who are already engaged but are actively looking for ways to make new connections with other sectors to increase the impact of their work in the community in which we live.

### F. Program Dates:

**Opening Retreat:** September 10 & 11, 2021 (This is an out of town retreat)

**Learning Days:** October 20, November 17, December 15, January 19, February 16, March 16, April 20

**Graduation:** April 21, 2022

### G. Interest Letter:

Please submit a letter with your application form indicating why you wish to be a participant of this Community Leadership Program. You can consider the following questions:

- What does community leadership mean to you?
- Why are you motivated to explore personal leadership?
- Who is a leader you admire and why? (can be from a work environment or outside the workplace)
- How would you like to be more involved in the community?
- What do you think is the greatest challenge of being a leader?
- What is one of the greatest challenges facing Wood Buffalo as a community?

### H. Reference Letter:

In addition, please provide a confidential letter of reference to support your application. Your reference can email this directly to: [leadershipwb@fusesocial.ca](mailto:leadershipwb@fusesocial.ca)

\* A mentor, a community volunteer, or a personal acquaintance who will attest to your suitability for the Leadership Wood Buffalo program may submit this letter. Please refer to the *Reference Request Form* below for guidance.

## **The Deadline for 2021-2022 Applications is July 15, 2021**

Please complete & attach the following forms:

- **Application form**
- **Interest Letter**
- **Reference Letter**

Complete application, including an interest letter and reference letter can be e-mailed directly to: [leadershipwb@fusesocial.ca](mailto:leadershipwb@fusesocial.ca)

The Selection Committee will review your application in confidence. A personal interview will be scheduled as we complete the make-up of the class. Please understand it is our goal to have a diverse class with participants representing many sectors and points of view. You will be notified by August 5, 2021 of the status of your application.

**Thank you for your interest in Leadership Wood Buffalo**

Reference Request for \_\_\_\_\_  
(Applicant's Name):

The Leadership Wood Buffalo program is a community-focused program designed to identify and develop current and future leaders from the public, private, and social profit sectors in the Wood Buffalo region. Leadership Wood Buffalo is a hands-on, experiential program designed to explore and develop leadership capacity and skills within the context of current community issues in the Regional Municipality of Wood Buffalo. The community becomes your leadership development classroom.

Our vision is *"Inspired and committed leaders who enhance change and make a difference in our community"*.

Our mission is *"to develop active community leaders with the capacity to take on the challenges and opportunities that come with responsible citizenship"*.

**To assist us in selecting the most appropriate candidates for our community leadership program, we would appreciate if you could take a few minutes to share with us the reasons why you believe the above-named *Leadership Wood Buffalo* candidate will be a successful community leader.**

Please feel free to comment on the following individual characteristics in your reference:

- Does the candidate demonstrate high integrity and trustworthiness?
- In your opinion and from your experience with this candidate, was she/he able to work collaboratively with others, meet his/her commitments to act responsibly?
- Does the candidate demonstrate commitment to go beyond conventional thinking?
- How would you rate his/her creativity in problem solving and coming up with positive approaches to facing challenging situations?
- Does the candidate strike you as truly caring about the future of our community, wants to make a difference and willing to stay in the region for five or more years?
- Does the candidate show initiative and is she/he a self-starter? Did you see him/her in roles where they demonstrated ability to lead others in achieving community objectives?
- Any other comment which will affect the individual's candidacy to this program.

**Please e-mail your reference letter by July 15, 2021 confidentially to:**

**[leadershipwb@fusesocial.ca](mailto:leadershipwb@fusesocial.ca)**

*We appreciate your honesty and assistance.*