

2018 funding application

Please mail completed form to

ATTN: Corporate Relations
 Alberta Blue Cross
 10009 108 Street NW
 Edmonton, Alberta T5J 3C5

Button not working? Email completed form to
submit.healthycommunitiesprogram@ab.bluecross.ca

Have a question? Please contact us by email at healthycommunitiesprogram@ab.bluecross.ca.

Application checklist

(These items must be included with your application and all documents must be submitted together)

- Three letters of reference.**
 The key purpose of the letters of reference are to attest to the role of your organization in the community and the intent of the project and how it aligns with the objectives of the Healthy Community Grant Program. The letters can come from a variety of sources: parents, teachers, principals, politicians (city councillors, mayor, MPs, MLAs, etc.) or any member of the community who could benefit from the project.
- Comprehensive project plan.**
 The comprehensive project plan should include information such as background on the project, research, town demographics, who would be using it, project timelines if you have them, describe the need for the project and funding, include any pictures or blueprints for the project, etc. The more detail you can provide us, the better.
- Project financials, such as budget and expenses.**
 As projects are in the planning stages, quotes from builders are acceptable.

Who can apply

Community leagues, school councils, municipalities or other non-profit community-based groups or organizations with new projects in need of funding are welcome to apply.

Organizations must provide services without regard to race, religion, creed, gender or sexual orientation.

Priority is given to community amenities and facilities that reflect our Healthy Communities mandate of promoting active living and wellness at a grassroots community level, with a particular emphasis on children, and must be publicly accessible and free of membership charge.

Ineligible applicants

The following types of organizations are not eligible for funding:

- Religious or sectarian organizations
- Political organizations
- Competitive sports teams or private clubs
- Contract fundraisers or lobbyists
- Individuals or individual families

Applying for funding

Organizations interested in applying for funding may apply by completing this form and submitting it to Alberta Blue Cross. **All applications must be received by Alberta Blue Cross by August 31 annually. Grants will be awarded in December annually.**

Program conditions

- Alberta Blue Cross must receive permanent on-site logo recognition or acknowledgement for the grant.
- To ensure province-wide representation, grants will be split annually with at least one for each region (Edmonton, Calgary, secondary cities and rural) ensuring grants are equitably distributed on a regional basis over the life of the program.
- Programs should be at the funding stage and should be fully completed within 24 months of funds being awarded.
- Funding will not be provided for staff, personnel salaries or events.

Organization information

Organization name			
Contact person	Contact title	Phone	Email
Address		City	Province
			Postal code
Year your organization was founded or incorporated	Are you a not-for-profit or a registered charity? <input type="checkbox"/> Yes <input type="checkbox"/> No	Charitable registration number (if applicable)	Are you able to provide audited financials if requested? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you provide services and activities without regard to race, religion, creed, gender or sexual orientation? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you affiliated with a religious or political organization? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you spoken to anyone at Alberta Blue Cross about this application? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, please provide employee's name	

How did you hear about this program? newspaper online word of mouth our website other _____

Name of project		
Location (address, city, province, postal code)	Expected start date	Expected completion date

Eligibility

Is your mandate related to promoting an active lifestyle? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please describe.

Project initiative

What other sources of funding are you approaching or do you currently have for this project?		
Total estimated project budget.		
Please describe the expected outcomes of this project and how you will measure its success? <i>(Please attach an evaluation plan if applicable.)</i>		
What will the funds primarily be used for? <i>(Please attach additional pages if required.)</i>		
How would you promote recognition and provide permanent acknowledgement for this grant?	Will there be a fee for the use of this facility?	Is this facility publicly accessible?

Signature of applicant	Name of applicant	Date of application YYYY-MM-DD

Please note that we will contact you if we require additional information.