

194 Grenfell Crescent, Wood Buffalo Community Village
Fort McMurray, AB, T9H 2M6
Phone : 780-791-9333 Fax : 780-750-4333
info@volunteerwoodbuffalo.ca



Volunteer Wood Buffalo AGM Minutes 2012

6:00 pm Set up refreshments and boardroom	Erika
6:25 pm Registration sign-in	Erika
6:25 pm Refreshments available in boardroom	Erika

In Attendance: Lindsey Thomas, Steve Kelly, Clarice Hambly, Amanada Herbert, Erika Hornsey, Stephanie Pilgrim, Ashley Cornwell, Dawn Booth, Bob O'Beirn.

6:30 p.m. Welcome by President

Steve Kelly

The vision of becoming a strong voice in the community regarding volunteerism and building capacity with nonprofit organization have lead us to our AGM, through the strong devoted members of our board of directors. Today's meeting is a duly constituted meeting as notice was given 14 days in advance in print and 7 days in advance through technology.

If you are seconding a motion, or speaking on an agenda item, would you please identify yourself for the minutes.

Approval of the Agenda

Steve Kelly

Steve Kelly: I move that the agenda be approved as presented.

Seconded by: Bob O'Beirn Carried: All

Approval of the Minutes of the 2011 AGM (circulated at the AGM)

Bob O'Beirn: I move that the minutes of the 2011 Volunteer Wood Buffalo Annual General Meeting be approved.

Seconded by: Ashley Carried: All

A Message from the Chair

Steve Kelly

Welcome everyone...

2011 saw us continue to build on existing programs and activities that grew the agency into a strong, vibrant source of information and energy. The continuation of the Taste of Fort McMurray, SAY Youth program, Volunteer of the Year Award (Won by Naghma Najmi) and Inform Wood Buffalo helped, but the real exciting stuff was to see us get back to the roots of the agency and develop things like Program Dove and our Timeraiser, which occurred just a short time ago. It's these programs that support volunteerism for the community and agencies within the municipality. Our partnerships and support mechanisms grow along with our exceptional staff. Some have been with us a short time at this point, but those who have been with us for a longer time continue to groom and support our newest recruits. This showcases what our agency does both in house and out.

On a personal note, as I sit here writing this a song called "Good Riddance" by Greenday comes through my iPod. I only mention this because I am reflecting on the last 6 years of my life and remembering why I have continued with the VWB and ultimately why I am leaving the agency; when the chorus jumps out at me:

"It's something unpredictable, but in the end it's right. I hope you had the time of your life."

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When I started with the VWB, I did so to help and do what I could, but with a new born baby, new career and continued family planning, I had no intentions in getting involved at the level I ultimately did. I take great pride in the work that I had been able to do to support in the agency. The success of the group is not because of one person but many people that have crossed my road at some point during this journey. Like Iris and Cheryl who started the BOD with me or Erika, Bob and the rest of the current BOD and staff. Ultimately it was the support of my family that gave me the opportunity to give back to the VWB and I love them for that. My wife and children had to sacrifice their time with me so that I could participate in events and meetings, but if you were to ask them today if they regret it, the answer would be a flat out no. They understood what the group meant to me and having my children see the importance of giving back is one of the reasons I will continue to give back to the community. Just a few weeks ago, at our last National Volunteer Week celebration the Mayor approached me to congratulate me on the event and said "I remember when you gave your very first presentation to City Council and you had all of these grand ideas. After the meeting a few of us were speaking and commented on how exciting the ideas were bringing forth. And the we all thought "Well, good luck with that!" But look at where you are today, you've outdone yourself." It's been a tough road, with many bumps that were all unpredictable, but in the end it was right, and I did have the time of my life.

In solidarity,

Steve Kelly
Chair
Volunteer Wood Buffalo
June 13, 2012

Agency Report

Erika Hornsey

Key Highlights of 2011

- Provided resident's access to 262 Service at locations via www.informwoodbuffalo.ca.
- Established the agency as the lead for North Eastern Alberta for 211 implementation.
- Worked with 22 12-17 year olds who volunteered for 11 agencies over their summer break
- Saved more than 100 nonprofit staff the 872 km roundtrip to Edmonton for training by providing Video Conferencing. That's more than 87200km and a savings of approximately \$45344 in transportation costs for the sector.
- Trained with the ESS Team and activated to assist in the relocations of seniors from McKay during the summers forest fires.
- Hosted two successful A Taste of Fort McMurray fundraising events raising more than \$10,000 for the agency.
- Nominated as nonprofit organization of the year through the Heart of Wood Buffalo Awards
- Launched Project DOVE (Developing Opportunities for Volunteer Engagement)
- Launched the Volunteer Managers Breakfast series.
- Promoted getinvolved.ca, govolunteer.ca, and [volunteer squared](http://volunteer.squared).
- Established Volunteer Wood Buffalo as a leader in capacity building in the region.

Adoption of Financial Statements **(Circulated at AGM)**

Ashley Conwell

The 2011 financials were audited by Meyers Norris & Penny of Fort McMurray, Alberta.
(Presentation by Myers Norris Penny. Detailed notes to be added by Ashley Cornwell afterwards)

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Ashley Cornwell: I move that the 2011 reviewed financial statements by Meyer Norris & Penny distributed be accepted.
Seconded by: Bob O'Beirn Carried: All

Appointment of Auditors for 2012 Fiscal Year

Ashley Cornwell

Ashley Cornwell: I move that the firm Myers Norris and Penny, in Fort McMurray, be appointed auditors for Volunteer Wood Buffalo's 2012 fiscal year.
Seconded by: Bob O'Beirn Carried: All

Acknowledge Funders and Supporters

Ashley Cornwell

Thank you to all of our supporters and funders, with which we could not do what we do within our community.

Special thanks to the Regional Municipality of Wood Buffalo, Volunteer Alberta, Mix 103.7, Fort McMurray Today Newspaper, Volunteer Canada, Suncor Energy, The ECVO, SNAP Wood Buffalo, Country 93.3, Rock 97.9, The Sawridge, PCL, Pembina Pipelines, Safway Scaffolding, the United Way, MNP ,North American Construction Group, The Connect, The Fort McMurray Today, Kaos 911, .

Acknowledge Staff:

Roxanne Beaton, Stephanie Pitman, Stephanie Pilgrim, Leigh Grant Simms, Juanita Hurley, Candice Dorey, Nicole Savard and Melanie Yetman

Nomination of Board of Directors

Bob O'Beirn

a. The following Board Members have completed the first year of their two year term:

Bob O'Beirn
Lindsay Thomas
Cassandra Kresse
Nina Saario
Dawn Booth

b. New nominations have been added to the slate and they are:

Clarice Hambly
Katie Wright

Is there any nominations from the floor who would like to join Volunteer Wood Buffalo's board? (going once, going twice)

c. The following Executive Board Members have agreed to let their name stand for re-election as they have completed their second year of their two year term and have indicated willingness to serve again:

Ashley Cornwell

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Retiring Directors/Members

d. The Volunteer Wood Buffalo Member who is stepping down after their term is:

Steve Kelly

e. The Volunteer Wood Buffalo member who is stepping down from their executive position but would like their name to stand for a member-at-large is:

Steve Kelly: I move that the nomination slate of

Bob O'Biern
Linsay Thomas
Cassandra Kresse
Nina Saario
Dawn Booth
Ashley Cornwell
Clarice Hambly
Steve Kelly
Katie Wright

Be approved as presented.

Moved: **Steve Kelly**

Seconded by: Lindsey Thomas

Carried: All

Adjournment at 6:51pm

Steve Kelly: I motion to adjourn the 2012 AGM.